

Manual – 15

[Section 4 (1) (b) (xv)]

Particulars of facilities available to citizens for obtaining information including the working hours of library of reading room

| Sl. No. | Facility available | Nature of information available | Working hours |
|----------------|-------------------------------------|--|---|
| 1 | 2 | 3 | 4 |
| 1. | Notice Board | Notices & Notifications. | 10 A.M. to 5 P.M. (Office hours) & 7AM to 1 PM during morning office |
| 2. | District Website | NO | |
| 3. | Inspection of records in the office | Files & Records | |