

Manual – 1
Right to Information Act 2005
Detailed Information on [Section 4(1) (b) (i) as follows

Name of the Organisation: **District Judicial Section , Khordha.**

Brief History of the Office:

From the inception of Khordha District since 01.04.1993, this section is functioning in the building of Collectorate, Khordha ,Sri Parambrahma Joshi, OAS, Office- In - Charge is the Head of this Section. The aim of this section is to co-ordinate for quick disposal of various case matters in which Collector / A.D.M. are made as respondents. Various license are issued through Judicial section like, Arm License, Cinema / Video , Explosive license, issue of NOC for installation of Petrol pump, issue of permission to stage opera shows, correspondence on Christian Marriage Act, 1872 and issue of marriage certificate under Hindu Marriage Act, 1955. A citizen / public either from locality or outside is entertained properly for his / her work relating to the Judicial Section of Collectorate, Khordha at any time during office hours.

Organization Chart & Allocation of Business

Sl.No.	Name & Designation of Officers & Employee	Subject matter allotted to deal
1.	Sri Parambrahma Joshi, OAS, Office- In - Charge	Over all supervision of the Section
2.	Sri Jitendra Kumar Mishra, Sr.Clerk	Deals with OJC, WPC, NHRC, OHRC, Lokpal, Mahila Commission, Jail matters, appointment of Notary matters, Loksabha & Assembly questions.
3.	Sri Samanta Bhimsen Bhanja, Sr..Clerk	Administration of civil justice, criminal justice, CPC notice, meeting & conference, NOC under explosive & Petroleum Act, Police & Special report, Cinema Autograph Act, correspondence on Hindu Marriage Act & Christian Marriage Act, Law Officers Estt.
4.	Sri Purna Ch. Dash, Sr.Clerk	Law & Order, meeting & conference, correspondence on Arm license, type & issue, prosecution under Arms Act, strike & lock out.
5.	Sri Ajay Biswal, CM	Attached to this section.

Function and Duties

This Section basically deals with all matters noted above.

Working Hour: From 10 A.M. to 5 P.M. (Both for officials and public)

Postal Address: District Judicial Section, Collectorate Building, Khordha

Post/ Dist – Khordha, PIN – 752055