

Manual 6

A Statement of the categories of documents that are held by it or under its control

[Section 4 (1) (b) (vi)]

A statement of the categories of documents held

Sl. No	Nature of Record/ File Collection Number & Year	Details of information available	Unit / Section where available	Retention period, where available
1.	Act & Rules	--	--	--
2.	Accounts Matter	--	--	--
3.	Audit and Inspection	--	--	--
4.	Agriculture	--	--	--
5.	Co-Operation	--	--	--
6.	Development work	--	--	--
7.	Establishment matter	--	--	--
8.	Education	--	--	--
9.	Fisheries	--	--	--
10.	Forest and Environment	--	--	--
11.	Inspection	--	--	--
12.	Industries	--	--	--
13.	Irrigation	--	--	--
14.	Medical	--	--	--
15.	Miscellaneous	--	--	--
16.	Meeting and Conference	--	--	--
17.	National Water Supply	--	--	--
18.	Pollution Control	--	--	--
19.	Rural Communication	--	--	--
20.	Rural Electrification	--	--	--
21.	Report and Returns	--	--	--
22.	Soil Conservation	--	--	--
23.	Self Employment	--	--	--
24.	Sanitation	--	--	--
25.	Tours	--	--	--
26.	Vehicle	--	--	--
27.	Veterinary	--	--	--