

TERMS AND CONDITIONS

1. Each tenderer should deposit Rs.10,000/- as E.M.D in shape of Demand Draft drawn in favour of District Panchayat Officer, Khordha
2. The sealed tender shall be accompanied by valid VAT clearance certificate, PAN Card along with the tender failing which the tender will be liable for rejection.
3. Tenders should be accompanied with samples of the articles to be supplied which should be furnished in a separate sealed packet superscribed "Sample of the Articles".
4. The tenderer should quote the rate per unit item both in figures and in words. Any cutting/ overwriting in the rate should be duly signed by the tenderer.
5. Tenderer will be required to supply the article within 7 (seven) days from the receipt of supply order.
6. In case of failure to supply the articles of required quantity in full within the stipulated period the security deposit of the tenderer shall be forfeited.
7. The price quoted in the tender should include all taxes, transportation and delivery charges. All the materials will be delivered in the District Panchayat Section of District Office, Khordha
8. The undersigned reserves the right to reject any/ all tenders without assigning any reason thereof. He also reserves the right to increase or decrease the quantity of materials. The decision of the Collector and District Magistrate, Khordha shall be final.
9. The Firm/Person whose tender will be accepted shall have to execute an agreement with District Panchayat Officer, Khordha in non-judicial stamp paper worth of Rs.10/- (ten) only within two days from the date of acceptance of the tender and supply order will be issued only after the said agreement is executed.
10. The Earnest money will be released only after satisfactory performance of the supply.
11. The earnest money of the tenderer whose tender shall not be accepted will be refunded
12. Any dispute in the matter shall subject to Khordha jurisdiction only.

Collector & District Election Officer,
Khordha

8/11

8/01

LIST OF MATERIALS

IN RESPECT OF TENDER CALL NOTICE NO. 82 DT. 08.01.2012

LAST DATE OF SUBMISSION OF TENDER i.e. ON

Sl No.	Name of the articles	Unit	Rate (In Rs.) Figures/Words)
1	Lock & Key	Per Pc	
2	Copying Pencil	Per Pkt	
3	Self Inking Pad (Small)	Per Pc	
4	Self Inking Pad INK (Small)	Per Pc	
4	Ball Pen(Use and throw)	Per Pc	
5	Full scape paper(54 GSM)	Per Rim	
6	Alpin	Per Pkt	
7	Sutuli (in small bundles of 50 gms each)	Per kg.	
8	Sealing wax of Grade-II confirming to IS:868 :1990 (12 pc per pkt. of 450 gms)	Per packet	
9	Gum paste (50 ml bottle)	Per Pc	
10	Match Box	Per Pkt	
11	Blade	Per Pc	
12	Cloth for cleaning of voters finger (Salu white) [1ftX 1ft piece]	Per Mtr	
13	Flexible wire	Per mt	
14	Pencil Carbon paper	Per sheet	
15	One liter Plastic container (Jerkin) for Kerosene	Per Pc	
16	Candle (Middle size) per packet	Per Pkt	
17	Rubber Band (In Pkts. Of 40 each)	Per Kg	
18	Pusher	Per Pc	
19	Empty Cigarette Tin	Per Pc	
20	Metal Rule	Per Pc	
21	Water Sponge	Per Pc	
22	Lantern	Per Pc	
23	Lantern Glass	Per Pc	

Collector & District Election Officer,
Khordha

[Signature]
8/1/12

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8/01/12