



ZILLA SWASTHYA SAMITI, KHURDA CONTRACTUAL ENGAGEMENT



Applications are invited from eligible candidates for filling up following contractual posts. The application form with details can be downloaded from the district web site www.khordha.nic.in

Sl. No.	Name of the post	Qualification	Age	No. of post	Consolidated remuneration
1	Block Programme Organisor	Graduation with a minimum of 55% marks and should have PGDCA / BCA / MCA qualification	Not more than 35 years as on 01/10/2011	2	Rs.12,000 p.m

The completely filled in application form with supporting documents must reach within **29/10/2011** with following specifications:

1. The name of post applied must be super scribed on the top of the envelope.
2. The application must be in standard format as shown in web site.
3. Attested photocopy of all the certificates like- Age, Qualification (All Mark sheets), Nativity, and two pass port size photo must attach with the application.
4. The application must reach through speed post / Regd. Post only at “**The Chief District Medical Officer, Khurda PIN – 752055**” within **29/10/2011**. The undersigned is not responsible for any postal delay/missing.
5. Preference will be given to the local candidates. The incomplete application in any form is liable for rejection. The undersigned reserves the right to cancel any or all the applications without assigning any reason thereof.

Sd/-
Chief District Medical Officer
Khurda

ZILLA SWASTHYA SAMITI, KHURDA CONTRACTUAL ENGAGEMENT

1. **BLOCK PROGRAMME ORGANISOR**

Qualification – Graduation with a minimum of 55% marks and should have PGDCA / BCA / MCA qualification

Remuneration – A consolidated remuneration of Rs.12,000/- per month.

Age - Age below 35 years as on 01/10/2011.

Nativity – Candidate preferably permanent resident of Khurda district. Candidates from other district can apply but preference will be given to Khurda district candidates

Selection Process – Based on Academic merit, Computer test, Interview and Work Experience. Preference will be given to candidates possessing Post Graduate qualification in (Management/Statistics/Health Education) and those having experience in this field.

Job Duration - 11 months contract period or Up to completion of project whichever is earlier and renewed after successful completion of the contract.

Application Procedure –

- The envelope should super scribed with “**Application for the post of BPO**”
- The application must be in standard format as shown in web site.
- Attested photocopy of all the certificates like- Age, Qualification (All Mark sheets), Nativity, and two pass port size photo must attach with the application.
- The application must reach through speed post / Regd. Post only at “**The Chief District Medical Officer, Khurda PIN – 752055**” within 29/10/2011. The undersigned is not responsible for any postal delay/missing.

Sd/-
Chief District Medical Officer
Khurda

APPLICATION FORM

Post Applied for		Photograph				
1. First Name: Last Name:						
2. Date of Birth:	3. District of Domicile:	4. Sex:				
5. Please mention if SC / ST / OBC: General						
6. Present Contact Address:		7. Permanent Telephone No: (STD Code)				
Permanent Contact Address:		8. Present Telephone No: (STD code) Office number				
9. Email Address:		10. Mobile No.:				
11. Languages spoken/written:						
12. Computer Literacy: Mention all software(s) known / used						
13. Education: High school onwards, please list all your qualifications						
Degree	Institute / Board & Location	Year	Marks			Full/Part Time/ Distance Learning
			Full Mark	Marks Secured	%	
Matriculation						
Higher Secondary						
Graduation						
Post Graduation						
PGDCA / DCA / BCA / MCA						
Professional Qualification						
14. Employment Record:						
Total years of post qualification experience:						
Years of experience in the Development Sector / NGO:						
Years of experience in Government:						

15. Details of Employment: (Use separate sheets if required).		
Starting with your present employment, list in reverse order all the employments you have had.		
16A. Current Employment:		
From Month / Year	To Month / Year	Designation
	Till date	
Location of Employment:		
Description of your duties:		
16B. Previous Employment:		
From Month / Year	To Month / Year	Designation
Location of Employment:		
Description of your duties:		
16C. Previous Employment:		
From Month / Year	To Month / Year	Designation
Location of Employment:		
Description of your duties:		
Signature of the Applicant		

Note:

1. Two copies of passport size colour attested photograph to be submitted along with the application.
2. The attested photocopies following documents are to be enclosed along with the application:
 - a) Residential certificate issued by the Tahsildar / Sub-Collector etc. (duly attested)
 - b) All mark sheets & certificates in proof of the claim made by the candidate relating to his educational & professional qualification.
 - c) Experience certificate if any.